



DIGGERS REST PRIMARY SCHOOL

Plumpton Road, Diggers Rest Vic. 3427 Phone 9740 1391

3 November 2022

Dear Parent/Guardian,

Diggers Rest Primary School is looking forward to another great year of teaching and learning and would like to advise you of Diggers Rest's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school your financial support has allowed us to organise and coordinate the best possible programs outside of the traditional teaching and learning classroom structure. This includes and is not limited to:

- The purchasing of art, music and physical education equipment and resources, which in turn, supports them to be exemplary programs
- Other programs which we are able to offer because of your contributions include School Wide Positive Behaviours program – Go Green, Student Leadership Program, Lunchtime Clubs and Activities.
- Purchase of new class iPads for years Prep - 2
- Library Books and Class sets
- Beautification and upkeep of school grounds

Please find attached the Diggers Rest Primary School's Curriculum Contributions and Other Contributions Schedule for 2023, which includes an overview of how your financial contribution will support our school.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sheridan Thomas
Principal

Jamie Wyatt
School Council President



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Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount per child
<i>Classroom consumables, materials & equipment</i> <ul style="list-style-type: none"> • Art – paint, crayons, canvas, glitter, coloured paper, wood, wool, beading • Mathematics – numeracy blocks, calculators, teaching resources, concrete materials • English – book boxes, book bags, guided reading books, take home readers, Smartwords workbooks • Sports – equipment, ribbons • Library – books, subscriptions • Stem equipment and devices 	\$ 50.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> • Reading Eggs • Mathletics/Essential Assessment • Sunshine online 	\$ 30.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$ 15.00
Total Curriculum Contributions	\$ 95.00
Other Contributions - for non-curriculum items and activities	Amount Please Nominate
<ul style="list-style-type: none"> • I.T. (Information Technology) Fund • Grounds Beautification 	\$ _____ \$ _____
Total Amount (Curriculum Contributions + Other Contributions) Please enter total amount.	\$ _____

Payment Methods

Parent contributions towards the requested payments is essential to maintain the quality of education that we provide at Diggers Rest Primary School.

Payments can be made via

- QKR! (Preferred)
- Direct Deposit into School Account (BSB 063 548 Account 00800277) please include your child’s name in the description.
- Bpay
- Cash



Educational Items for Students to Own

Attached is a list of items that the school recommends you purchase from Maxim for your child to individually own and use.

This link can be posted into your browser or click here to follow the link to purchase your items: <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#).

A How to Order sheet is attached.

If you are purchasing these items from Maxim Office Group, please ensure you order by the 20th December 2022 to take advantage of the bulk price discount that Maxim Office Group has given us. Delivery in time for day 1 of Term 1 2022 also can't be guaranteed for orders that are placed after this date.

Please Place Orders with Maxim Office Group by 20th December 2022

<http://www.maxim.booklists.com.au> Access Code [DIGRESTPS](#)

Extra-Curricular Items and Activities – User pays

Diggers Rest Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. Examples of these items and activities include Excursions, Incursions, Camps, Swimming, Interschool Sports, Year 6 Jacket and School Photos.

The costs for Extra-Curricular Items and Activities will be advised throughout the year as they arise.

Financial Support for Families

Diggers Rest Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund for eligible students to attend camps, sports and excursions
- State School Relief
- Payment Plan for Extra-Curricular Items and Activities

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact the school office on:

Ph: 03 9740 1391 | Email: diggers.rest.ps@education.vic.gov.au

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Educational Items for Students to Own

Year Prep

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
- Items can be purchased as a pack from Maxim Office Group for your child to individually own and use. To access the parent portal use the following link: - <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#)
- If you are purchasing these items from Maxim Office Group, please ensure you order by the cut-off date – 20th December 2022 to avoid price increases as Maxim Office Group has given us a bulk price discount. Delivery in time for day 1 of Term 1 2023 also can't be guaranteed for orders that are placed after the cut-off date.

Quantity	Description
1	Educ8 24mm Writing Book Dotted 3rds 64pg
6	Faber Castell Triangular 2B Pencils Junior Grip
2	Display Book Refillable Clearfront A4 20 pocket Assorted
4	Educ8 Circus Scrapbook 64 Page 100gsm
4	Maxi-Stick 36G Glue Stick
2	Educ8 Twist Crayons Pk 12
1	Rainbow Kraft Paper Folio 250gsm A3
1	My Home Reading Journal KLUWELL Yellow Level
2	Faber Castell Tri-Coloured Pencils Pack 10
1	Story Book 64 pg 24mm Top Third plain
1	Scissors - Kindy Right Handed 135mm
1	Bookpack Boxes

Educational Items for Students to Own

Year 1

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
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Quantity	Description
4	Educ8 24mm Writing Book Dotted 3rds 64pg
3	Educ8 Circus Scrapbook 64 Page 100gsm
4	Maxi-Stick 36G Glue Stick
1	Scissors - Kindy Right Handed 135mm
1	Educ8 Twist Crayons Pk 12
2	Eraser Micador Large EACH
1	Ruler 30cm Clear Plastic
1	Sharpener Pencil Metal Double Hole
1	Educ8 Safety Markers Pk 12
3	Educ8 Grid Book A4 10mm 48 Page
8	Faber Castell Triangular 2B Pencils Junior Grip
1	Educ8 Triangular Coloured Pencils Pk 12
1	Rainbow Kraft Paper Folio 250gsm A3
1	My Home Reading Journal KLUWELL Green Level
1	PP Envelope A4 with Button Clear
1	Project Book 64 page 18mm Dotted Thirds 330x245mm
1	Bookpack Boxes

Educational Items for Students to Own

Year 2

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
- Items can be purchased as a pack from Maxim Office Group for your child to individually own and use. To access the parent portal use the following link: - <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#)
- If you are purchasing these items from Maxim Office Group, please ensure you order by the cut-off date – 20th December 2022 to avoid price increases as Maxim Office Group has given us a bulk price discount. Delivery in time for day 1 of Term 1 2023 also can't be guaranteed for orders that are placed after the cut-off date.

Quantity	Description
4	Educ8 18mm Writing Book Dotted 3rds 64p
3	Educ8 Scrapbook 64 Page 100gsm
4	Maxi-Stick 36G Glue Stick
1	Scissors - Kindy Right Handed 135mm
1	Educ8 Twist Crayons Pk 12
1	Eraser Micador Large
1	Ruler 30cm Clear Plastic
1	Sharpener Pencil Metal Double Hole
1	Educ8 Safety Markers Pk 12
3	Educ8 Grid Book A4 10mm 48 Page 70gsm EACH
8	Faber Castell Triangular 2B Pencils Junior Grip EACH
1	Educ8 Triangular Coloured Pencils Pk 12
1	Rainbow Kraft Paper Folio 250gsm A3
1	My Home Reading Journal KLUWELL Green Level
1	PP Envelope A4 with Button Clear
1	Project Book 64 page 18mm Dotted Thirds 330x245mm
1	Bookpack Boxes

Educational Items for Students to Own

Year 3

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
- Items can be purchased as a pack from Maxim Office Group for your child to individually own and use. To access the parent portal use the following link: - <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#)
- If you are purchasing these items from Maxim Office Group, please ensure you order by the cut-off date – 20th December 2022 to avoid price increases as Maxim Office Group has given us a bulk price discount. Delivery in time for day 1 of Term 1 2023 also can't be guaranteed for orders that are placed after the cut-off date.

Quantity	Description
2	Educ8 A4 18mm Dotted Thirds 48 Page Exercise Book
4	Educ8 A4 18mm Dotted Thirds 96 Page Exercise Book
4	Educ8 Grid Book A4 Primary 10mm x 5mm 48 Page
2	Educ8 Safety Markers Pk 12
2	Maxi-Stick 36G Glue Stick
10	Educ8 Graphite Pencil HB
1	Sharpener Pencil Metal Double Hole
1	Scissors - Kindy Right Handed 135mm
1	Eraser Radius Large EACH
1	Display Book Purple A4 Refillable 20 Pocket
3	Educ8 Circus Scrapbook 64 Page 100gsm
1	Rainbow Kraft Paper Folio 250gsm A3
1	Kluwell DO IT Diary
1	Educ8 Coloured Pencils Assorted Pack 12
1	Pencil Case Tartan Large 340 x 170mm
1	Ruler 30cm Clear Plastic
1	Bookpack Boxes

Educational items for students to own

Year 4

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
- Items can be purchased as a pack from Maxim Office Group for your child to individually own and use. To access the parent portal use the following link: - <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#)
- If you are purchasing these items from Maxim Office Group, please ensure you order by the cut-off date – 20th December 2022 to avoid price increases as Maxim Office Group has given us a bulk price discount. Delivery in time for day 1 of Term 1 2023 also can't be guaranteed for orders that are placed after the cut-off date.

Quantity	Description
2	Educ8 A4 18mm Dotted Thirds 48 Page Exercise Book
4	Educ8 A4 18mm Dotted Thirds 96 Page Exercise Book
4	Educ8 Grid Book A4 Primary 10mm x 5mm 48 Page
3	Educ8 Circus Scrapbook 64 Page 100gsm
2	Educ8 Safety Markers Pk 12
2	Maxi-Stick 36G Glue Stick
10	Educ8 Graphite Pencil HB
1	Sharpener Pencil Metal Double Hole
3	Radius Ballpoint Pen Blue EACH
2	Radius Ballpoint Pen Red EACH
1	Scissors - School Right Handed 150mm Red
2	Eraser Radius Large EACH
1	Display Book Purple A4 Refillable 20 Pocket
1	Rainbow Kraft Paper Folio 250gsm A3
1	Kluwell DO IT Diary
1	Educ8 Coloured Pencils Assorted Pack 12
1	Pencil Case Tartan
1	Ruler 30cm Clear Plastic
1	Bookpack Boxes

Educational items for students to own

Year 5 and Year 6

- Below is a list of items that the school recommends for each individual student. (These items were traditionally known as the “Book Pack” you would have collected for your child in previous years)
- Items can be purchased as a pack from Maxim Office Group for your child to individually own and use. To access the parent portal use the following link: - <http://www.maxim.booklists.com.au> and use access code [DIGRESTPS](#)
- If you are purchasing these items from Maxim Office Group, please ensure you order by the cut-off date – 20th December 2022 to avoid price increases as Maxim Office Group has given us a bulk price discount. Delivery in time for day 1 of Term 1 2023 also can't be guaranteed for orders that are placed after the cut-off date.

Quantity	Description
4	Educ8 A4 14mm Dotted Thirds 48 Page Exercise Book
4	Educ8 A4 14mm Dotted Thirds 64 Page Exercise Book
4	Educ8 Grid Book A4 Primary 10mm x 5mm 48 Page
1	Educ8 A4 8mm 48 Page Exercise Book
1	Educ8 Coloured Pencils Assorted Pack 12
1	Educ8 Safety Markers Pk 12
2	Maxi-Stick 36G Glue Stick
1	Pencil Case Tartan Large 340 x 170mm
4	FABER CASTELL Graphite Pencil HB
1	Sharpener Pencil Metal Double Hole
6	Radius Ballpoint Pen Blue EACH
6	Radius Ballpoint Pen Red EACH
1	Scissors - School Right Handed 150mm Red
2	Eraser Radius Large EACH
3	Educ8 Circus Scrapbook 64 Page 100gsm
1	Rainbow Kraft Paper Folio 250gsm A3
1	Kluwell DO IT Diary
2	Ruler 30cm Clear Plastic
1	Display Book Blue A4 Refillable 20 Pocket
1	Bookpack Boxes